BlueCross BlueShield of Vermont

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BlueCross BlueShield of Vermont

Standard Companion Guide Trading Partner Information

Instructions related to 835 Health Care Claim Payment Advice Transactions, based on ASC X12 Implementation Guides, Version 005010

835 (HIPAA/V5010X221A1)

Version: 1.01-Draft

August 2017

Companion Guide Version Number: 1.01

08/01/2017

Preface

Blue Cross Blue Shield of Vermont (BCBSVT) issues X12N 835 Healthcare Claim Payment Advice as mandated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The X12N 835 version of 5010 Standards for Electronic Data Interchange Technical Report Type 3 and Errata for Health Care Claim Payment Advice is the established standard version for Healthcare transaction compliance.

This document serves as the BCBSVT Plan specific Companion Guide to 835 transaction sets. This document supplements, and is intended for use in conjunction with, the requirements in the HIPAA Implementation Guide 835 Technical report, Type 3. The purpose of this document is to clarify BCBSVT usage on specific loops, segments and data elements for X12 835 remittance advices to Trading Partners. This document is subject to revision as new versions of 835 X12 Transaction set technical reports are released.

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Trading Partner Information (TP)

1 TP Introduction

1.1 Purpose

This document is the property of Blue Cross Blue Shield of Vermont (BCBSVT) and is for use solely in your capacity as a Trading Partner of healthcare transactions with BCBSVT. This Companion Guide provides the additional trading partner information needed to successfully process 835 transaction sets from BCBSVT, and should be used in conjunction with the 835 5010A1 HIPAA Implementation Guide.

Please reference the National Electronic Data Interchange Transaction set Technical report and errata for Health Care Claim Payment Advice: ASC X12N 835 (005010X221 and 005010X221A1). HIPAA 5010 Implementation Guides are available at Washington Publishing Company website at www.wpc-edi.com.

This Companion Guide is subject to revision as new information becomes available. Please check the BCBSVT Web site at www.bcbsvt.com for updated documents.

1.2 Scope

The Scope of this companion guide is to convey BCBSVT specific business rules around HIPAA 5010 835 X12 transactions. The instructions in this companion guide are not intended to be Standalone requirements. Please refer to 5010 835 HIPAA Implementation Guide on Washington Publishing website for complete 5010 implementation reference.

This document conveys BCBSVT specific business rules, X12 element usage and other plan specific information. The document does not duplicate or negate the X12 standard requirements for HIPAA 5010 835 transactions. For complete X12 HIPAA standard instructions, please reference the 5010 835 HIPAA Implementation Guide on the Washington Publishing website.

1.3 Overview

This Companion Guide is divided into sections to guide you through the process of becoming a certified Trading Partner with BCBSVT and receiving 5010 835 Claim Payment Advices for professional and institutional claims.

1.4 References

835 5010 HIPAA Implementation Guide for 835 claim payment advice transaction format at www.wpc-edi.com

The Adjustment Reason Codes for remittance advice can be found at **http://www.wpc-edi.com/reference/codelists/healthcare/claim-adjustment-reason-codes/**

Updated Claim Adjustment Code / Remark Adjustment Reason Code (CARC/RARC) for CAQH-CORE covered scenarios can be found on the CAQH-CORE website at **https://www.caqh.org/core/ongoing-maintenance-core-code-combinations-caqh-core-360-rule**

1.5 Additional Information

N/A

2 Getting Started

2.1 Working Together

The BCBSVT EDI technical department will work with you during the on-boarding, testing and implementation processes.

BCBSVT EDI technical support contact information is:

EDI Technical Support:
Phone: (800) 334-3441, select option 2

Email: editechsupport@bcbsvt.com
Fax: (802) 225-7696

2.2   Trading Partner Registration

A BCBSVT EDI trading partner is any business partner (provider, clearinghouse, billing service, software vendor, employer, etc.) who transmits or receives electronic data from BCBSVT.

To establish a trading partner relationship with BCBSVT, it is necessary to complete a Trading Partner Agreement. In addition, trading partners must also complete the EDI enrollment form for certain EDI transaction types. To obtain a Trading Partner Agreement, please contact EDI Technical Support. The EDI Enrollment form can be found at http://www.bcbsvt.com/provider/forms/edi

Both documents must be completed and returned to:

Blue Cross and Blue Shield of Vermont (BCBSVT)
Attn: Channel Services (EDI Department)
P.O. BOX 186
Montpelier, VT 05601-0186

2.3   Trading Partner Testing and Certification Process

The process includes Trading Partner enrollment, 835 test file receipt and processing and conversion to Production status.

3. Testing and Certification Requirements

3.1 Testing Requirements

BCBSVT recommends you review minimum of two 835 test files and post them successfully. When you have successfully posted these and are ready to receive Production files, contact the EDI technical support area to coordinate an implementation date.

3.2 Certification Requirements

BCBSVT does not have specific 835 certification requirements.

4. Connectivity / Communications

4.1 Process flows

BCBSVT uses SFTP to exchange all test and production 835 files and related acknowledgements. Trading partners can access the BCBSVT SFTP site in two ways. You will be provided with a user name and initial password upon receipt of the completed Trading Partner Agreement. When logging into the SFTP site for first time, you need to change your password using Method 1 below.
Once you have changed your initial password, you can use either method to start sending files. For more information, please refer to the SFTP User Guide at http://www.bcbsvt.com/provider/forms/edi.

The BCBSVT SFTP site requires you to change your password every 90 days. Please contact the BCBSVT Helpdesk for password assistance. The helpdesk can be reached at (800) 334-3441 (Option 1) or at helpdesk@bcbsvt.com.

Method 1 – Via the web interface
Submitters login at https://moveit.bcbsvt.com

Method 2 – Via FTP Client using FTP over SSL or FTP over SSH.
Configure your ftp client to use one of the above protocols along with the hostname, username and password. After it is configured, simply login to see your Home and Distribution folders. The SFTP User Guide provides more information about supported clients.

4.2 Transmission Administrative Procedures

BCBSVT will establish logins and passwords on SFTP site to exchange files.

4.2.1   Re-transmission procedures

N/A

4.3 Communication Protocols

BCBSVT uses Secure File Transfer protocol.

4.4 Security Protocols

BCBSVT uses Secure File Transfer protocol, and adheres to a strict confidentiality policy for safeguarding patient, employee, and health plan information.

5. Contact information

5.1 EDI Customer Service

EDI Customer service contact is the same as the EDI Technical assistance provided below.

5.2 EDI Technical Assistance

BCBSVT EDI technical support is available Monday through Friday from 7:00 AM to 5:00 PM (Eastern Time).

For more information regarding EDI transactions, please contact us at:

Phone: (800) 334-3441 (Select Option 2)

Email: editechsupport@bcbsvt.com

Fax: (802)225-7696

5.3 Provider Services

N/A

5.4 Applicable websites / e-mail

This section contains detailed information about useful web sites and email addresses.

You can find all EDI related forms and reference documents (TP agreement, SFTP User Guide, Companion Guides and other EDI forms) at

http://www.bcbsvt.com/provider/forms/edi

BCBSVT SFTP site to exchange files:

https://moveit.bcbsvt.com

Washington Publishing site to obtain the HIPAA Implementation Guides:

www.wpc-edi.com

SFTP User Guide:

http://www.bcbsvt.com/provider/forms/edi

6. Control Segments / Envelopes

6.1 ISA-IEA

This section describes the use of the interchange control segments. It includes descriptions of expected sender and receiver codes and delimiters.

Interchange Control Header (ISA)		
Authorization Information Qualifier	ISA01	BCBSVT sends 00
Authorization Information	ISA02	BCBSVT sends 10 spaces
Security Information Qualifier	ISA03	BCBSVT sends 00
Security Information	ISA04	BCBSVT sends 10 spaces
Interchange ID Qualifier	ISA05	BCBSVT sends ZZ
Interchange Sender ID	ISA06	BCBSVT sends BCBSVT followed by 9 spaces
Interchange ID Qualifier	ISA07	BCBSVT sends ZZ
Interchange Receiver ID	ISA08	BCBSVT assigned 4 digit Submitter ID followed by 11 spaces (to meet the minimum element length of 15). You will be assigned a 4 digit Submitter ID once you complete a TP agreement
Interchange Date	ISA09	BCBSVT sends in YYMMDD format
Interchange Time	ISA10	BCBSVT sends in HHMM format

Repetition Separator	ISA11	BCBSVT uses {
Interchange Control Version Number	ISA12	00501
Interchange Control Number	ISA13	9 digit unique control number matching with IEA02.
Acknowledgment Requested	ISA14	0
Usage Indicator	ISA15	P – for Production Files T – for Test Files
Component Element Separator	ISA16	BCBSVT uses a value of >

Interchange Control Trailer (IEA)		
Number of Included Functional Groups	IEA01	Number of functional groups (GS/GE).
Interchange Control Number	IEA02	9 digit unique control number matching with ISA13

6.2 GS-GE

This section describes the use of the functional group control segments. It includes a description of expected application sender and receiver codes, how functional groups are sent, how similar transaction sets will be packaged and the use of functional group control numbers.

BCBSVT sends a single GS-GE loop per 835 file.

Functional Group Header (GS)		
Functional Identifier Code	GS01	**HP**
Application Sender's Code	GS02	BCBSVT
Application Receiver's Code	GS03	BCBSVT sends the Trading Partner 4 **digit Sender ID**
Date	GS04	BCBSVT sends in **CCYYMMDD format**
Time	GS05	BCBSVT sends in **HHMM format**
Group Control Number	GS06	1 to 9 digit control number matching GE02
Responsible Agency Code	GS07	**X**
Version / Release / Industry Identifier Code	GS08	**005010X221A1**

Functional Group Trailer (GE)		
Number of Transaction Sets Included	GE01	Number of Transaction sets (ST/SE) included.
Group Control Number	GE02	1 to 9 digit control number matching GS06

6.3 ST-SE

This section describes the use of transaction set control numbers. BCBSVT sends multiple ST/SE loops

Transaction Set Header (ST)		
Transaction Set Identifier Code	ST01	835
Transaction Set Control Number	ST02	4 to 9 digit control number matching the corresponding SE02
Transaction Set Trailer (SE)		
Number of Included Segments	SE01	Number of segments included in the transaction set.
Transaction Set Control Number	SE02	4 to 9 digit control number matching the corresponding with ST02

7. BCBSVT Specific business rules and limitations

This section describes BCBSVT specific usage of information in 835 file. BCBSVT will send two 835 files when the BlueCard claims transition to a new processing system. Trading Partners who submit claims for BlueCard members will receive a second 835 remittance file for BlueCard claims adjudicated in the new system.

ENVELOPING: BCBSVT sends a single GS-GE within a single ISA-IEA envelope. BCBSVT sends multiple ST-SE loops within the GS-GE.

DATA CONTENT/FORMAT OF FILES: BCBSVT sends the 835 X12 file in unwrapped format.

835 Claim Payment Advice – 005010X221A1		
Financial information	BPR	
Reassociation Trace Number	TRN	
	TRN01	1
	TRN02	Check / EFT Number
	TRN03	1030277307 (BCBSVT TIN)
Foreign Currency Information	CUR	
Receiver Identification	REF	
Production Date	DTM	
Loop – 1000A Payer Identification		
Payer Identification	N1	BCBSVT is sent as the payer on the new 835 and is no longer sent by program for FEP/ TVHP programs in this segment.
Payer Address	N3	
Payer City, State and Zip code	N4	
Payer Technical Contact Information	PER	
Receiver Identification Number	REF	REF*EV – Receiver ID may be sent on new 835
Loop – 1000B Payee Identification		
Payee Identification	N1	
Payee Address	N3	
Payee city, state and Zip	N4	
Payee additional identification	REF	

Loop – 2000 Header Number

Header Number	LX	

Loop – 2100 Claim Payment information

Claim payment information	CLP	
Payment Filing Indicator	CLP06	The new 835 remittance includes the following additional values: HM – HMO 15 – Indemnity 13 – Point of Service
Payer Claim Number	CLP07	BCBSVT sends the BCBSVT (Payer) Claim Number required to submit 837 adjustments and corrected claims (Void / Replacements) for this claim. (See 2300 Loop/REF*F8 segment in the 837 Professional and Institutional Companion Guides)
Claim adjustments	CAS	
Patient Name	NM1	NM101 = QC
Insured Name	NM1	NM101 = 'IL'
Corrected Patient/Insured Name	NM1	NM101 = '74' sent only on the new 835
Service Provider Name	NM1	
Crossover Carrier Name	NM1	NM101-This segment is situational and sent only on the new 835 when applicable.
Corrected Priority Payer Name	NM1	
Other Subscriber Name	NM1	This segment is situational to COB Claims and sent only on the new 835 when applicable.
Inpatient Adjudication Information	MIA	
Outpatient Adjudication Information	MOA	
Other Claim related Identification	REF	BCBSVT sends the Class of Contract segment (REF*CE) Note: The REF*CE segment is no longer sent on the new 835. It continues to be sent on the current 835.
Reference Identifier	REF02	BCBSVT sends these identifiers for the Class of Contract <table><tr><td>C</td><td>INDEMNITY/VHP</td></tr><tr><td>V</td><td>TVHP</td></tr><tr><td>P</td><td>VHP</td></tr><tr><td>D</td><td>MEDICOMP</td></tr><tr><td>E</td><td>CATAMOUNT</td></tr><tr><td>F</td><td>FEP</td></tr><tr><td></td><td></td></tr></table>

		.Additional REF02 values sent on the new 835 only include: REF*G1 – Prior Authorization Number when applicable
Rendering Provider Identification	REF	
Statement from or to date	DTM	
Coverage Expiration Date	DTM	This segment (DTM01=036) is sent on rejected claims only on the new 835.
Claim Received Date	DTM	This segment (DTM01= 050) is sent only on the new 835.
Claim supplemental information	AMT	Additional Claim Level Amount segments are sent only on the new 835 as applicable as follows: AMT*AU - allowed amount AMT*F5 - patient paid amount
Claim supplemental information	QTY	Additional Qty segments are sent only on the new 835. QTY01 = CA (Covered Actual)
Loop – 2110 Service Payment Information		
(Note: For DRG reimbursed claims only claim level information is sent on the 835)		
Service payment information	SVC	
Service Dates	DTM	
Service Adjustments	CAS	
Line Item control Number	REF	
Rendering Provider Information	REF	
Service Supplemental Amount	AMT	
Service Supplemental Quantity	QTY	
Remark Adjustment Reason Codes	LQ	LQ segments where applicable to the claim payment scenario are sent at service line level only on new 835.
Provider Level Balancing Adjustment	PLB	

8. Acknowledgements and Reports

This section contains information about acknowledgement requirements.

8.1 ASC X12 Acknowledgments

BCBSVT does not require, but accepts 999 acknowledgements from Trading Partners. Please contact the EDI Technical support team for additional information if you wish to return 999 responses.

8.2 Report Inventory

N/A

9. Additional Trading Partner Information

This section contains additional reference information.

9.1 Implementation Checklist

N/A

9.2 Transmission Examples

For example purposes #### replaces the actual ReceiverID (as assigned in the Trading Partner enrollment process)

Envelope / Control Segments

Interchange Control-ISA/IEA
```
ISA*00*      *00*      *ZZ*BCBSVT      *ZZ*####        *140301*0947*{*00501*000000123*0*P*>~
IEA*1*000000123~
```

Functional Group GS-GE
```
GS*HP*BCBSVT*####*20140330*0947*1*X*005010X221A1~
GE*3*1
```

Transaction Set Control ST-SE
```
ST*835*0001
SE*999*0001 (where the actual segment count replaces 999
```

9.3 Trading Partner Agreement

EDI Trading Partner Agreements ensure the integrity of the electronic transaction process. The Trading Partner Agreement is related to the electronic exchange of information, whether the agreement is an entity or a part of a larger agreement, between each party to the agreement.

Please refer to our website for the trading partner agreement form

(http://www.bcbsvt.com/provider/forms/edi)

9.4 Frequently Asked Questions

N/A

9.5 Other Resources

N/A

10. TP Change Summary

This section details the changes between this version and the previous version.

Version	Date	Section(s) changed	Change Summary
1.0	03/2014	Original Version	
1.01	08/2017	Title Page	Logo Correction
1.01	08/2017	1.4	Added CAQH-CORE link
1.01	08/2017	8	Updated segment references to include new 835 remittance information